

# NAMAKWA

DISTRIKSMUNISIPALITEIT / DISTRICT MUNICIPALITY



Municipal Public Account Committee  
(MPAC)

Oversight Report on the  
Annual Report  
2015/2016

## 1. Report on the Oversight Committee

On 25 January 2017 Council referred the 2015/2016 Annual Report to MPAC, which performs the function of an oversight committee. The MPAC Committee.

The ANC and DA are represented on the MPAC committee.

Councillor S Nero (Chairperson)

Councillor G Gous

Councillor G Coetzee

## 2. Oversight and Process

### 2.1 Legislative Process

Section 129 of the MFMA requires council to consider the Annual Report and to adopt an Oversight report containing the Council's comments.

- a) Has approved the Annual report with or without reservations
- b) Has rejected the Annual Report, or
- c) Has referred the Annual Report back to revision of those components that can be revised.

### 2.2 Accountability Framework for Local Government.

Council – Oversight Committee – Community- Oversight Committee – Council for adoption.

Website address:  
[www. Namakwa-dm.gov.za](http://www.Namakwa-dm.gov.za)

### 2.3 Community Participation Process

The purpose of the Annual Report was to make it public and inform our communities about the purpose of the report itself, and seek for inputs and comments from the communities side.

The Annual Report made available to service points as well as the Municipal website. ([www.namakwa-dm.gov.za](http://www.namakwa-dm.gov.za))

### 2.4 The Report was available to the following service points:

Namakwa District Municipality – Springbok

Namakwa District Municipality – Calvinia

No community meetings was scheduled.

**3. Functions of the Oversight Committee**

Undertake a review and analysis of the Annual Report

Invite, receive and consider inputs from councillors and portfolio committees, on the Annual Report.

Receive and consider the views and comments of the Council Audit Committee on the Annual Financial Statements and the performance report.

Prepare the draft Oversight Report taking into consideration the views and inputs of the representatives of the Auditor General, Organs of State, Councils Audit Committee and Councillors.

**4. Summary of the positive aspects/corrections on the 2015/2016 Annual Report**

The Annual Report was adopted and submitted on time to different stakeholders.

The Municipality had complied with applicable legislation regarding financial matters, financial management and other related matters.

**5. Summary of Representation received from bodies/individuals**

Audit General's Representation

- Achievement of the planned targets for the year
- Procurement and contract Management
- Human Resources Management and Compensation
- Expenditure Management
- Provincial Treasury and SALGA
- Training for MPAC Committee

Communities: No proof of community involvement.

## 6. Summary of issues and concerns with 2015/2016 Annual Report

- Problems with the website
- Annual Report not well structured
- Supply Chain management – procurement and contract management
- Reasonable steps were not taken to prevent irregular expenditure as required.
- Performance Management – measure and evaluate performance of staff (Policies develop) adopt.

## 7. Conclusion

The committee noted its appreciation about the improvement on the Annual Report. The committee give thanks to the Executive Mayor, Speaker, Namakwa District Municipality Councillors, Municipal Manager, Management Team, Auditor General, COGTA, for their support and co-operation in completing this Annual Report oversight process. The committee strongly believe that Namakwa and its many communities they serve will realize sustainability and tangible benefits if a similar process is consistently followed in the upcoming years. The committee is great full for the opportunity to contribute towards the service delivery of Namakwa District Municipality and its citizens.

### Recommended resolutions to be adopted by Council:

- 1) That the quality of the Annual Report as produced be included as factor in the performance evaluation of all officials who have to provide the necessary inputs for the completion of a top class Annual Report.
- 2) The oversight report be submitted to provincial legislature in accordance with section 132 (2) of the Municipal Finance Management Act 56, 2003.
- 3) MPAC recommends that reasonable steps be taken to prevent irregular expenditure, fruitless and waste full expenditure.
- 4) MPAC recommends that the Municipality ensures that the Supply Chain Unit is strengthen to overcome findings raised by the Auditor General.
- 5) The MPAC recommends that the Action Plan must be monitored and evaluated to ensure there is progress.
- 6) It is recommended that the council approve the Annual Report with reservations and the with the MPAC performing quarterly reviews.

Councillor S Nero: Chairperson



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Councillor G Gous



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Councillor G Coetzee



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**Notule van Raadsvergadering soos gehou op**  
**Vrydag, 31 Maart 2017 in die Raadsaal van**  
**Namakwa Distriksmunisipaliteit**

**KANTOOR VAN DIE MUNISIPALE BESTUURDER**

URN12/03/2017

**Administrasie : MPAC Oversight Report 2015/2016**

**Aangeheg Bl. 42-46**

Die Voorsitter van die MPAC Komitee hou die verslag aan die Raad voor.

Daar word

**BESLUIT**

dat die "2015/2016 Oversight Report" van die MPAC komitee deur die Raad goedgekeur en aanvaar word.

Voorsteller: Raadslid A Rooi

Sekondant: Raadslid W Links